



CORDELIA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
September 14, 2021 at 6:00 p.m.
Cordelia Fire Protection District
2155 Cordelia Road
Fairfield, CA. 94534

1. OPENING CEREMONIES: 6:00 pm ***Meeting called to order
 - a. Call to Order *** 6:01 pm
 - b. Pledge of Allegiance *** Conducted
 - c. Roll Call *** All members were present except Director Senior and Director McAlister

2. ADOPTION OF THE AGENDA: ***Approved unanimously on motion by Director Langstaff and second by Director Frische.

3. APPROVAL OF MINUTES:
 - a. Review and approval of Regular Meeting Minutes of July and August 2021:
***Approved unanimously on motion by Director Langstaff and second by Director Frische.

4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff, or a Director for recommendation and report at a subsequent meeting. This procedure is necessary to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

*** Resident thanked the cleaning committee for taking care of the station on September 28th.

***Director Langstaff said that the work was spearheaded by Director Senior who organized the project.

***Chief Carpenter introduced the newest member for Cordelia. Dexter has retired from Cal Fire and he has 16 years of firefighting experience Dexter will be assisting the Chief when he is on vacation.

***Assistant Chief Jim Nolan has announced that he is retiring from Cordelia. He thanked the Board and said that he appreciated the time. Jim Nolan was thanked by all members for his service.

5. CONSENT AGENDA:
 - a. Review and ratification of District accounts payable transmittals for August 2021
*** Director Frische summarized the district accounts payable transmittals.
After a brief discussion, Director Frische made a motion to unanimously approve the district accounts as reviewed. The motion was second by Director Langstaff.

6. BOARD COMMITTEE REPORTS:

- a. Special Tax – Vice Chairman Frische & Director Langstaff ***None
- b. Budget – Vice Chairman Frische and Chairman Dittmer *** Director Frische said that the budget has been reviewed and it is balanced.
- c. Policies & Admin. – Director Lang staff & Director McAlister ***None
- d. Operations & Equipment – Chairman Dittmer & Director McAlister ***None
- e. Facilities – Director Senior & Director McAlister ***None

7. OLD BUSINESS:

- a. Green Valley Fire Safe Council Update ***Rochelle was at VFPD Station 64, talked about Fire Wise to residents in Vacaville. Residents were happy for the information.
- b. Update on the Cal Fire “California Climate Investments - Fire Prevention Program” Grant submission. ***Chief Carpenter is working to get a grant, hope to know more information by November. Administration to participate in Fire Safe. A motion was approved by Director Langstaff and second by Director Frische.
- c. Fire District Reorganization Update ***Jim Nolan said that he checked with Rich, said there is confusion on the standard. It is a 60 day notice. Districts still need to look at reorganization and sphere of influence.
- d. Station 29 Clean Up Day and Next Steps ***Director Langstaff said that Pastor Tim and committee did good work. Roof has been repaired. More work to be done, announcement will be made.

8. NEW BUSINESS:

- a. AFG Grant for new Heart Monitor received Friday, September 3, 2021*** Chief Carpenter said that the AFG Grant has been received and will use to purchase a new heart monitor.
- b. New Draft Medical Director contract with Kaiser *** Chief Carpenter said that the Board needs to approve to continue the Medical Director with Kaiser. A motion was made by Director Frische and second by Director Langstaff to continue.
- c. Fundraising Update ***covered

9. COMMUNICATIONS/CORRESPONDENCE:

***Discussion on L100s inspections.

10. STAFF COMMENTS & REPORTS:

- Firefighters Association *** Will be participating in the fill the boot, follow COVID precautions
- Apparatus Update *** All units are repair except E29 which need the brakes repair
- Call Response *** Had a vegetation fire that was minor
- Staffing Update ***We have 12 new members
- Monthly Training *** New members are working on their taskbook and also doing their academy
- Cost Recovery *** covered

11. CHAIRMAN’S COMMENTS:

***Chairman Dittmer advised that Supervisor Spring will be retiring,

12. BOARD MEMBER COMMENTS:

*** Director Langstaff thanked Dexter for coming aboard. Also welcomed Stacey who works part-time.

*** Director Frische said that they should be hearing from San Ramon FD sometime tomorrow about the unit

13. ANNOUNCEMENTS: *** None

14. NEXT BOARD MEETING:

- a. October 12, 2021 6:00 pm

15. ADJOURNMENT: ***On motion of Director Langstaff and second by Director Frische the meeting was adjourned at 7:29 p.m.