



# CORDELIA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING MINUTES

October 13, 2020 @ 6:00 pm

Cordelia Fire Station

2155 Cordelia Road, Fairfield, CA. 94534

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1. OPENING CEREMONIES: 6:00pm; meeting called to order at 6:05pm
  - a. Call to Order
  - b. Pledge of Allegiance
  - c. Roll Call: Directors Dittmer, Langstaff and Senior are present.
2. ADOPTION OF THE AGENDA: Agenda adopted unanimously on motion of Director Langstaff, second by Director Senior.
3. APPROVAL OF THE MINUTES: Deferred to next meeting in November as no minutes were available for approval.
4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff or a Director for recommendation and report at a subsequent meeting. This procedure is necessary in order to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.
5. SPECIAL TAX / DEVELOPER FEE APPEAL: No update
6. CONSENT AGENDA:

Discussion and Director Langstaff moved to accept financials, Director Senior seconded, motion passed unanimously.
7. BOARD COMMITTEE REPORTS:
  - a. Special Tax: No update
  - b. Budget: Working on coding, but totals OK
  - c. Policies & Admin: No update
  - d. Ops & Equipment: No update
  - e. Facilities: No update
8. OLD BUSINESS:
  - a. 56 Hour Workweek: Same issues with each payroll, but slowly getting better. Errors in pay, but everyone is getting paid.
  - b. ALS & Medical Director: ALS is proving difficult to support when 29 is open (medic must be on site). All stations must have ALS – contract in Jim’s hands. Have not been able to complete the cert with Dr. Siu.
  - c. GVFSC: Great meeting with CFPD support and collaboration with GVFSC on their grant. County Counsel has been asked for an answer with the hope of receiving a decision by November Board meeting. Discussed siren report by Director Langstaff which was taken from Homeland Security 2015 report.
  - d. Vacaville Fire District Contract: Still at County counsel for review.

- e. LAFCO Update: Scheduling a working meeting among Vacaville, Suisun and Cordelia with Chiefs and Board representatives. Expect to hold in early November.
9. NEW BUSINESS:
- a. GVFSC grant agreement: Rochelle Sherlock provided an update - Need additional quotes for chipping services. Napa Recycling is volunteering to place dumpsters in various locations free of charge. Motion made by Director Senior to partner with GVFSC and support their grant award, seconded by Director Langstaff, passed unanimously.
  - b. 2019/2020 Audit: Last information submitted on 10/13/20.
  - c. GVLA Annual Meeting Recap:
    - Follow up meeting scheduled for 10/15/20 by Zoom, power permitting.
    - CFPD presentation made and well accepted.
    - Momentum has been started to have Valley residents reach out to County Supervisors to express their interest in support the CFPD and consolidation of unincorporated Districts.
    - GVLA working on a State grant to acquire the Falls School property for a park. If this came to pass, the property under Station 29 plus any extra required would be donated to the CFPD.
    - Discussion about the letter template to send to the Cty Supervisors. Director Langstaff explained his evaluation of the letter and that it is not in conflict with campaigning laws or the Political Reform Act. This will be run by Cty Counsel on 10/14/20.
  - d. Website Exemption: Motion made by Director Langstaff and seconded by Director Senior for exemption resolution. Passed with unanimous approval.
  - e. No further new business.
10. COMMUNICATIONS / CORRESPONDENCE: No report
11. STAFF COMMENTS & REPORTS:
- a. Firefighters Association: No update
  - b. Apparatus: Starting to catch up; looking at buying a lift for engine work
  - c. Call Response: Average
  - d. Staffing: People returning to the CFPD and lost some; have new training plan in house to bring up current staff; promotion exam in late November.
  - e. Cost Recovery: No update
12. CHAIRMAN'S COMMENTS: Thanks to the team for efforts and congratulations to staff who may be moving on. They will be missed, but we wish them the best of success.
13. BOARD MEMBER'S COMMENTS: None of note other than passing comments about the new momentum achieved from the GVLA annual meeting.
14. ANNOUNCEMENTS: None
15. NEXT BOARD MEETING: November 10, 2020 at 6pm
16. ADJOURNMENT: \*On motion of Director Senior and second of Director Langstaff, the meeting is adjourned unanimously at approximately 8:15pm.