



CORDELIA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS REGULAR MEETING MINUTES

November 10, 2020 at 6:00 p.m.

Cordelia Fire Protection District

2155 Cordelia Road

Fairfield, CA. 94534

1. OPENING CEREMONIES: 6:00 pm
 - a. Call to Order **Meeting called to order at 06:02pm
 - b. Pledge of Allegiance **Conducted
 - c. Roll Call *All members of the Board present

2. ADOPTION OF THE AGENDA: **Approved unanimously on motion of Frische and second by Langstaff

3. APPROVAL OF MINUTES:
 - a. Review and approval of Regular Meeting Minutes of September and October 2020.
***On motion of Langstaff and second by Senior, Approved unanimously

4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff or a Director for recommendation and report at a subsequent meeting. This procedure is necessary in order to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

5. SPECIAL TAX / DEVELOPER FEE APPEAL:

6. CONSENT AGENDA:
 - a. Review and possible ratification of District accounts payable transmittals for October 2020
**On motion of Langstaff and second by McAlister, motion approved unanimously

7. BOARD COMMITTEE REPORTS:
 - a. Special Tax – Vice Chairman Frische & Director Langstaff **No report
 - b. Budget – Vice Chairman Frische and Chairman Dittmer **No report
 - c. Policies & Admin. – Director Langstaff & Director McAlister **No Report
 - d. Ops. & Equip. – Chairman Dittmer & Director McAlister **No Report
 - e. Facilities – Director Senior & Director McAlister ** The FFSUSD sent the Fire District a bill for \$3900. The FFSUSD shockingly claimed did not know the FD had installed its own meter and was in a position to dispute the gallonage even though they were fully apprised of the plan when it was implemented. This discussion is ongoing. We do not expect to pay such a huge invoice for very little water usage. Getting ahold of people at the FFUSD is very difficult.

8. OLD BUSINESS:

- a. 56 Hour Workweek Schedule & Payroll Vendor Update *The County continues to have challenges with payroll as does ADP attempting to assume payroll services mid year. This is being looked and a final decision will come near end of year.
- b. ALS and Medical Director Update **The EMS office continues to insist the Fire District provide ALS on a 24/7 basis. This does not seem to be grounded in any regulation. The Operations Committee will take this on and look into where this requirement is coming from.
- c. Green Valley Fire Safe Council Update **The FSC met Monday November 9, 2020. They have elected new officers. They discussed the chipping program. They are using Valley Falls as the contractor. The FSC is focused on Rockville Road, North as the highest priority. The program will start the last week on November and the first week of December.
 - i. GVFSFC Community Chipping Grant Update **Included above.
- d. Vacaville Fire District Contract for Services Update **Contract still at County Counsel
- e. FY 2019/20 Audit ***Audit is back with good results. ***Thank you to the Fire Chief and Director Frische who were deeply involved in this process.

9. NEW BUSINESS:

- a. Public Hearing and Consideration of Resolution 2020-19 Approving Updated Annual Fire Impact Fees On New Development ** On motion of McAlister and Second by Frische, approved unanimously.
- b. Review and possible approval of Resolution 2020-20 Nexus Study dated October 20 Final Report by SCI Consulting Group ** Report reviewed and corrections noted to the item. On Motion of McAlister and second by Frische, approved unanimously
- c. Fire District Reorganization **McAlister gave a presentation on a plan for consolidating three fire districts. A recap was held on the meeting of the LAFCO fire subcommittee. This meeting left many of us encouraged about the future of the unincorporated fire services.

10. COMMUNICATIONS/CORRESPONDENCE:

11. STAFF COMMENTS & REPORTS:

- Firefighters Association **No report.
- Apparatus **There are some very expensive fire apparatus repairs underway. Engine 31 will be in excess of \$35,000. The Chief has ordered new nozzles for the engines.
- Call Response
- Staffing **Chief is conducting driver operator training. **Cody Shaake has left for his new position with CalFire San Diego. The Chief has identified an extra help Captain who might be able to fill in.
- Monthly Training **Much training is underway and planned. This includes spring wildland training and firing training leading up to next fire season.
- Cost Recovery **No report from last month but a payment did just come in.

12. CHAIRMAN'S COMMENTS: **The Chair thanks various member of the Board and the public who are present for their efforts in support of the fire district.

13. BOARD MEMBER COMMENTS: **Board members offer thanks for many persons who have contributed to the fire district.

14. ANNOUNCEMENTS: **None

15. NEXT BOARD MEETING:

a. December 15, 2020 6:00 pm

16. ADJOURNMENT: **Meeting adjourned at 806 pm on motion of Frische and second by Langstaff.