

CORDELIA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Chairman Jeff Dittmer
Vice Chairman Jim Frische
Secretary Steve Vucurevich
Director Carl Hakenen
Director Brent Kerlin



Regular Meeting Minutes

May 9, 2017 18:30 hours

Cordelia Fire Station 31

2155 Cordelia Road Fairfield, California 94534

1. OPENING CEREMONIES

- a. Call to Order at 18:30 hours
- b. Pledge of Allegiance
- c. Roll Call

Present: Chairman Dittmer, Vice Chairman Frische, Director Hakenen, Director Kerlin, Director Vucurevich and Chief Martin.

2. ADOPTION OF THE AGENDA

- a. Motion by Director Hakenen, second by Director Kerlin to adopt the agenda. Motion carried.

3. APPROVAL OF MINUTES

- a. Motion by Vice Chairman Frische, second by Director Hakenen to approve the April 18, 2017 Regular Meeting Minutes. Motion carried.

4. PUBLIC FORUM

- a. None

5. SPECIAL TAX/DEVELOPER FEE APPEALS

- a. None

6. FINANCIAL REPORT

- a. Reviewed accounts payable transmittals for April 2017. Motion by Director Vucurevich, second Director Kerlin to ratify district accounts payable transmittals for April 2017. Motion carried.

7. BOARD COMMITTEE REPORTS

- a. Special Tax: No report.
- b. Budget: The committee met and developed a draft budget for next fiscal year. The proposed budget will be presented to the Board for approval at the next meeting. The Budget Committee is pleased with the state of our current year's budget.

- c. Strategic Plan: A meeting was held on April 26th to start the development of our strategic plan. Individual committees will be working on goals, objectives and action plans.
- d. Policies & Administration: No report.
- e. Operations and Equipment: No report.
- f. Facilities: No report.

8. Old Business

- a. Storage Container Lease Agreement: The agreement has been updated, with input from County Council, to include a \$1.00 lease fee. Motion by Director Hakenen, second by Director Vucurevich to approve the updated lease agreement with Marine Spill Response Corporation. Motion carried.

9. NEW BUSINESS

- a. Special Tax Rate: Motion by Director Hakenen, second by Vice Chairman Frische to approve Resolution 2017-01 (Special Tax Rate). Motion carried.
- b. Solano County Mutual Aid Agreement: Motion by Director Hakenen, second by Director Vucurevich to approve the Mutual Aid Agreement by and between Solano County Fire Agencies for All Hazard Emergency Response. Motion carried.
- c. LAFCO reorganization resolution for Cordelia and Vacaville Fire Districts (Resolutions 2017-2 & 2017-3): After discussion of the resolutions, the Board directed Chairman Dittmer and Director Hakenen to work on revising the language of the resolutions for approval at a future meeting.

10. COMMUNICATIONS/CORRESPONDENCE

- a. The District received a thank you card from Evelyn for allowing her to celebrate her birthday at Station 31.

11. DISTRICT CHIEF COMMENTS

- a. Fire Fighters Association: The Association is working with the Green Valley Country Club to host an event on May 20, 2018 for the 100 Year Anniversary.
- b. Apparatus: Engine 31 is in the shop for repairs to the foam system. There will be some other minor repairs taken care of as well.
- c. Call Response: A written report was provided to the Board.
- b. Personnel: One member has resigned and another member will be off on a leave of absence for paramedic school.
- c. May Monthly Training: A written report was provided to the Board. No action taken.
- d. Badge Pinning: Firefighter Feuerstein has completed his probationary training and Chief Martin presented him his badge, which his wife pinned on him.
- e. Asset Management: Chief Kemp is looking into using the Fire House Software System for tracking assets.

- f. HVAC System: Bell Heating and Air Conditioning is developing a bid for cleaning ducts and plenum repairs.
- g. Driver Operator: Working on Driver Operator Certification for our members.
- h. Chief Martin acknowledged and thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

11. CHAIRMAN'S COMMENTS

- a. Chairman Dittmer congratulated Firefighter Feuerstein. Chairman Dittmer also expressed appreciation for a job well done by our members at a recent grass fire.
- b. Chairman Dittmer thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

12. BOARD MEMBER COMMENTS

- a. Vice Chairman Frische congratulated Firefighter Feuerstein. He expressed appreciation to Firefighter Feuerstein's wife for her support. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.
- b. Director Hakenen congratulated Firefighter Feuerstein. He thanked the Chief for his leadership in keeping budget expenditures under control. Director Hakenen thanked Deputy Chief Trepagnier for attending the meeting. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.
- c. Director Kerlin thanked the Chief and his wife for their dedication to the District. He congratulated Firefighter Feuerstein thanked his wife for her support. He thanked Director Vucurevich for facilitating the Strategic Planning Meeting. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.
- d. Director Vucurevich thanked all who participated in the Strategic Planning Workshop. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

13. ANNOUNCEMENTS

- a. Sarah Lindeman invited us to attend the next Farmers Market.
- b. Next Board meeting June 13, 2017. There will be a closed session meeting at 18:00 hours to discuss personnel issues and the regular Board Meeting will start at 18:30 hours.

14. ADJOURNMENT

- a. Motion by Director Hakenen, second by Director Vucurevich to adjourn meeting at 19:41 hours. Motion carried.

Respectfully submitted, Steve Vucurevich, Secretary