



CORDELIA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MINUTES

June 9, 2020 @ 6:00 pm
Cordelia Fire Station
2155 Cordelia Road, Fairfield, CA. 94534

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1. OPENING CEREMONIES: 6:00 pm **Meeting Called to order
 - a. Call to Order
 - b. Pledge of Allegiance **Not conducted due to online format
 - c. Roll Call **All members of the Board present.
2. ADOPTION OF THE AGENDA: *Approved by consent without objection
3. APPROVAL OF MINUTES:
 - a. Regular Meeting Minutes of May 12, 2020, and Special Meeting Minutes of May 5, 2020. **
Approved by unanimous vote
4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff or a Director for recommendation and report at a subsequent meeting. This procedure is necessary in order to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

A Green Valley resident brought forward some concerns to the Board; 1) Budget- can the District close to projected budget deficit? Can the District get a new flag for the Green Valley Fire Station? 3) Some lease agreement documents were discussed for Falls School. These document indicate the termination of the lease should the District be absorbed by another entity.
5. SPECIAL TAX / DEVELOPER FEE APPEAL: ***None
6. CONSENT AGENDA:
 - a. Review and possible ratification of District accounts payable transmittals for May 2020 **Not approved deferred

BOARD COMMITTEE REPORTS:

- a. Special Tax – Vice Chairman Frische & Director Langstaff **NO Report
- b. Budget – Vice Chairman Frische and Chairman Dittmer **Committee Meeting occurred
- c. Policies & Admin. – Director Langstaff & Director McAlister **No Report
- d. Ops. & Equip. – Chairman Dittmer & Director McAlister **No Report
- e. Facilities – Director Senior & Director McAlister **No Report

7. OLD BUSINESS:

- a. 48/96 Work Schedule & payroll vendor **Wor continues to find solutions to the payroll needs.
- b. Medical Director Update **No update- just waiting for County EMS
- c. LAFCO Fire District Study Update **Still Pending
- d. Firesafe Council Update **Report Given
- e. Strategic Communication and Action Plan v14 Update **Director Langtaff presented an update on the plan.
- f. Vacaville Fire District Contract for services *Update on progress was provided.
- g. FSUSD Water Contract - Station 29 **Conversation about the water meter and progress of agreement with FSUSD

8. NEW BUSINESS:

Consideration and possible adoption of FY 2020/21 Budget **Following a presentation and discussion, which included a Discussion about adding FLSA reserve to budget, on motion of Senior and second by Langstaff, the budget was approved unanimously.

9. COMMUNICATIONS/CORRESPONDENCE: **None

10. STAFF COMMENTS & REPORTS:

- Firefighters Association **No Report
- Apparatus **The Chief reports apparatus will require some costly maintenance coming up. Specifically, a high pressure fuel pump will cost in the neighborhood of \$13,000
- Call Response **The Chief report steady calls for service including grass fires.
- Staffing**Chief gave an update
- Monthly Training *Update provided.
- Cost Recovery**No report

11. CHAIRMAN’S COMMENTS: *Chair gave comments

12. BOARD MEMBER COMMENTS: *Several board members gave comments.

13. ANNOUNCEMENTS: **None

14. CLOSED SESSION:

- a. Pursuant to Government Code 54957 Personnel
 - i. Public Employment – Fire Chief, Volunteer Chief
- b. Pursuant to Government Code 5496.8 Conference with Real Property Negotiators
 - i. RE: 1624 Rockville Road, Fairfield, CA 94534

15. REPORT OUT FROM CLOSED SESSION (if applicable):

*****The report out from closed session Item B included an announcement that the Fire Chief position has been converted to a non-compensated (volunteer) Fire Chief position. Chief Carpenter will continue to fill that position.

**There was no reportable action from Item “A”.

16. NEXT BOARD MEETING:

- a. July 14, 2020 6:00 pm

17. ADJOURNMENT: **Meeting adjourned by unanimous consent without objection.