

CORDELIA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Chairman Jeff Dittmer
Vice Chairman Jim Frische
Secretary Steve Vucurevich
Director Carl Hakenen
Director Brent Kerlin



Regular Meeting Minutes
February 14, 2017 1600 hours
Cordelia Fire Station 31
2155 Cordelia Road Fairfield, California 94534

1. OPENING CEREMONIES

- a. Call to Order at 16:01 hours
- b. Pledge of Allegiance
- c. Roll Call

Present: Chairman Dittmer, Director Hakenen, Director Vucurevich and Chief Martin.

2. ADOPTION OF THE AGENDA

- a. Motion by Director Hakenen, second by Director Vucurevich to adopt the agenda. Motion carried.

3. APPROVAL OF MINUTES

- a. Motion by Director Hakenen, second by Director Vucurevich to approve the January 13, 2017 Regular Meeting Minutes. Motion carried.

4. PUBLIC FORUM

- a. None

5. SPECIAL TAX/DEVELOPER FEE APPEALS

- a. None

6. FINANCIAL REPORT

- a. Reviewed accounts payable transmittals for January 2017. Motion by Director Hakenen, second Director Vucurevich to ratify district accounts payable transmittals for January 2017. Motion carried.

7. BOARD COMMITTEE REPORTS

- a. Special Tax: No report.
- b. Budget: The Committee met. The County did not except the proposed budget, because it showed an ending deficit. The Committee revised the proposed budget to show a balanced budget with a \$500.00 positive

ending balance. Motion by Director Hakenen, second by Director Vucurevich to approve the revised budget. Motion carried.

- c. Strategic Plan: Director Vucurevich will work with the Strategic Plan Committee to plan a department wide planning meeting.
- d. Policies & Administration: No report.
- e. Operations and Equipment: The committee will be meeting with representatives of Vacaville Fire Protection District on February 22nd to discuss resource sharing.
- f. Facilities: No report.

8. OLD BUSINESS

- a. Rollup door at Station 29: The four submitted bids were reviewed. Motion by Director Vucurevich, second by Chairman Dittmer to accept the low bid from R&S Erection. Motion carried.

9. NEW BUSINESS

- a. Trailer Frames: Motion by Director Hakenen, second by Director Vucurevich to declare the trailer frames at Station 31 as surplus and to put out a bid notice, with a minimum bid of \$150.00 each. Motion carried.

10. COMMUNICATIONS/CORRESPONDENCE

- a. None.

11. DISTRICT CHIEF COMMENTS

- a. Fire Fighters Association Monthly Report: Engineer Smith reported on the makeup of the new board, Allyn Kemp President, Brandon Smith Vice President, Patrick Kelly Secretary. There will be a wine mixer fund raiser on March 11th from noon to 4pm at Green Valley Cellars. Tickets are \$25.00 in advance and \$30.00 at the door.
- b. Engines 29: Cost of repair for the unit was \$17,300.00. The cost included significant suspension repairs and replacement of the computer module.
- c. Call Response: A written report was provided to the Board. No action taken.
- d. Personnel: One member has been hired full time with Cal Fire. Four to five members are going through the hiring processes with outside agencies.
- e. February Monthly Training: A written report was provided to the Board. No action taken.
- f. Flooding: Eight sets of chest waders have been purchased to protect members during flood operations.
- g. Chief Martin thanked the Board for their participation at the annual awards dinner. He also acknowledged and thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

11. CHAIRMAN'S COMMENTS

- a. Chairman Dittmer expressed his appreciation to the members and the Chief in putting together the awards dinner. He congratulated the recipients present for their achievements. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

12. BOARD MEMBER COMMENTS

- a. Director Hakenen also expressed appreciation for the awards dinner. He thanked the members for their service in providing citizen assists, such as lifting assistance to residents. He reminded everyone of the importance of public relations and suggested starting a smoke detector program. The Chief will look into the possibility of starting a program and available grants. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.
- b. Director Vucurevich also expressed appreciation for the awards dinner. He volunteered his services to provide critical incident defusings or debriefings when needed. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

13. ANNOUNCEMENTS

- a. Wine mixer fund raising event on March 11th from noon to 4pm at Green Valley Cellars.
- b. Next Board meeting March 14, 2017 at 18:30 hours.

14. ADJOURNMENT

- a. Motion by Director Hakenen, second by Director Vucurevich to adjourn meeting at 16:47 hours. Motion carried.

Respectfully submitted, Steve Vucurevich, Secretary