



CORDELIA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING

AGENDA

December 13, 2016 @ 6:00 pm

Cordelia Fire Station

2155 Cordelia Road, Fairfield, CA 94534

1. OPENING CEREMONIES:

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

2. ADOPTION OF THE AGENDA:

3. APPROVAL OF MINUTES:

- a. Regular board meeting of November 8, 2016

4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff or a Director for recommendation and report at a subsequent meeting. This procedure is necessary in order to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

5. SPECIAL TAX / DEVELOPER FEE APPEAL:

6. CONSENT AGENDA:

- a. Review and possible ratification of District accounts payable transmittals for November 2016
 - i. Expense report
 - ii. Credit card statement
 - iii. Monthly Journal
 - iv. Cost Recovery

7. BOARD COMMITTEE REPORTS:

- a. Special Tax – Vice Chairman Frische & Director Hakenen
- b. Budget – Director Hakenen (chair) and Chairman Dittmer
- c. Strategic Plan – Vice Chairman Frische & Director Kerlin
- d. Policies & Admin. – Director Hakenen & Director Vucurevich
- e. Ops. & Equip. – Chairman Dittmer & Director Vucurevich
- f. Facilities – Director Kerlin & Director Vucurevich

8. OLD BUSINESS:

- a. Standard of Customer Care
- b. FLSA exemption changes

9. NEW BUSINESS:

- a. Mission Statement
- b. Budget adjustments
- c. Adoption of the 2016 California Fire Code & amendments.

10. COMMUNICATIONS/CORRESPONDENCE:

11. FIRE CHIEF COMMENTS:

- a. Fire Fighters Association – Monthly Report
- b. Engines
 - i. Utility 31
 - ii. Eng 29
- c. Call response
- d. Personnel
- e. December monthly training

12. CHAIRMAN’S COMMENTS:

13. BOARD MEMBER COMMENTS:

14. ANNOUNCEMENTS:

- a. Department Christmas Dinner December 16, 2016 at 6 pm (pot luck)

15. NEXT BOARD MEETING:

- a. January 11, 2017

16. ADJOURNMENT:

The Cordelia Fire Protection District (“District”), in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the Chief’s office, (707) 864-0468, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

I hereby certify that this agenda in its entirety was posted on December 8, 2016 at the Cordelia Fire Protection District Administration offices.

Keith Martin, Fire Chief