



**CORDELIA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
MINUTES**

January 8, 2019 @ 6:00 pm

Cordelia Fire Station

2155 Cordelia Road, Fairfield, CA 94534

1. OPENING CEREMONIES: 6:00 pm

- a. Call to Order **Meeting Called to order at 6:03 pm by Vice Chair Frische
- b. Pledge of Allegiance
- c. Roll Call **Chairman Dittmer absent

2. ADOPTION OF THE AGENDA:

**A previous version of the agenda included swearing in and election of officers in item 1. Those items were removed. Agenda approved unanimously on motion of Hakenen and second by Kerlin.

3. APPROVAL OF MINUTES:

- a. Regular board meeting of December 11, 2018. **Approved unanimously on motion of Hakenen and second by McAlister

4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff or a Director for recommendation and report at a subsequent meeting. This procedure is necessary in order to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

**None

5. SPECIAL TAX / DEVELOPER FEE APPEAL: **None

6. CONSENT AGENDA:

- a. Review and possible ratification of District accounts payable transmittals for December 2018
 - i. Expense report
 - ii. Credit card statement
 - iii. Monthly Journal
 - iv. Cost Recovery

**Following a brief discussion of the PERS payment, the consent agenda was approved unanimously on motion of Hakenen and second by Kerlin

7. BOARD COMMITTEE REPORTS:

- a. Special Tax – Vice Chairman Frische & Director Hakenen. **None

- b. Budget – Vice Chairman Frische and Chairman Dittmer. **A mid-year review will be scheduled.
- c. Policies & Admin. – Director Hakenen & Director McAlister. **Some job description review is required.
- d. Ops. & Equip. – Chairman Dittmer & Director McAlister. ** None
- e. Facilities – Director Kerlin & Director McAlister. ** A meeting with FFSUSD is scheduled. Some facility repairs at 31 are pending.

8. OLD BUSINESS CONTINUATION:

- a. EMS cost recovery – Medic Ambulance. ** Following a discussion, the agreement with Medic Ambulance was approved unanimously on motion of Hakenen and second by McAlister.
- b. EMS/Rescue Truck – The Fire Chief gave a report on the status of this vehicle.
- c. St 29 & 30 Comments – Falls School. **none

9. OLD BUSINESS:

- a. County Ambulance RFP. **The Fire Chief gave a report on the Ambulance RFP proposed by the SEMSC. The SEMSC will be meeting again on Thursday Jan 10 to further discuss the future of ambulance service in Solano County.

10. NEW BUSINESS: **NONE

11. COMMUNICATIONS/CORRESPONDENCE: **A \$1,000 donation was received.

12. FIRE CHIEF COMMENTS:

- Fire Fighters Association **None
- Apparatus
 - Eng. 31*The Fire Chief provided an update on E31 repairs.
 -
- Call response
 - December / Call Volume comparison prior year/current year
- Personnel
- January monthly training

13. CHAIRMAN’S COMMENTS:

14. BOARD MEMBER COMMENTS: Director McAlister requested a future agenda item to discuss the District Payroll/Accounting services.

15. ANNOUNCEMENTS: **None

16. NEXT BOARD MEETING:

- a. February 12, 2019

17. ADJOURNMENT: The meeting was unanimously adjourned at 7:08 pm on motion of Kerlin and second of McAlister.