



CORDELIA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MINUTES

April 14, 2020 @ 6:00 pm
Cordelia Fire Station
2155 Cordelia Road, Fairfield, CA. 94534

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1. OPENING CEREMONIES: 6:00 pm. **Meeting called to order at 06:05 pm
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call **Director Maybe is absent
2. ADOPTION OF THE AGENDA: **Motion by Langstaff second by Frische, approved unanimously.
3. APPROVAL OF MINUTES:
 - a. Regular Board Meeting Minutes of March 10, 2020. **Motion to approve by McAlister second by Langstaff, approved unanimously.
4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff or a Director for recommendation and report at a subsequent meeting. This procedure is necessary in order to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.
5. SPECIAL TAX / DEVELOPER FEE APPEAL: **There is one pending appeal and it is being handled.
6. CONSENT AGENDA:
 - a. Review and possible ratification of District accounts payable transmittals for March 2020
***Item 6a was inadvertently skipped during the meeting. The items will be continued to the next meeting.

7. BOARD COMMITTEE REPORTS:

- a. Special Tax – Vice Chairman Frische & Director Langstaff. **No report
- b. Budget – Vice Chairman Frische and Chairman Dittmer. ** No report
- c. Policies & Admin. – Director Langstaff & Director McAlister. **No report
- d. Ops. & Equip. – Chairman Dittmer & Director McAlister. **No report
- e. Facilities – Director Senior & Director McAlister. **No report

8. OLD BUSINESS:

- a. 48/96 Work Schedule & payroll vendor ** Still working toward this. Delayed due to COVID 19.
- b. Medical Director Update **No progress due to COVID 19
- c. LAFCO Fire District Study Update. **Citygate still working, should be meeting with the Fire Districts again. However, delayed due to COVID 19
- d. Firesafe Council Update. **The Fire Chief provided an update of the Councils activities. There was a successful volunteer day to accomplish many inspections. There was a lengthy discussion about signage and evacuation routes.
*****Director Senior joins the meeting at 6:30 pm. *****
- e. Director Langstaff Strategic Plan v9 **This plan will be agendized for a future meeting. It was unable to be adopted on recommendation of legal counsel due to a required CEQA analysis and determination. On Motion of Langstaff and second by Frische, approved unanimously.
- f. Training Update
 - Brown Act (<http://www.roberts-rules.com/pdf/ga-apr12brownact.doc>);
 - Conflict of Interest;
 - Ethics (oag.ca.gov/ethics)***Chair Dittmer discussed various opportunities
- g. Vacaville Fire District Contract for services **Updates were provided on the progress of this concept.

9. NEW BUSINESS:

- a. FSUSD Water Contract - Station 29. ***A lengthy discussion was held. McAlister makes a motion to authorize the Fire Chief to execute the water contract subject to no retroactive payment, limit the monthly meter fee to that of the ¾ meter price and usage. This is subject to County Counsel approval. If agreement cannot be reached within the board provided parameters, bring it back to a future board meeting. Second by Langstaff and approved unanimously.

10. COMMUNICATIONS/CORRESPONDENCE:

11. STAFF COMMENTS & REPORTS:

- Firefighters Association **Engineer Barlow gives a report. Wine mixer will most likely be cancelled.
- Apparatus
- Call Response
- Staffing
- Monthly Training

*****The Chief gives a lengthy report on many items. Calls have been steady and there have been some back to back incidents requiring mutual aid to cover. The Chief is working on a SAFER grant application. Many training events have been cancelled due to COVID 19.

12. CHAIRMAN'S COMMENTS: **The Chair talked about getting together a master calendar for things that need to be done each year.
13. BOARD MEMBER COMMENTS: **McAlister, no comments. Frische thanked many persons for their contributions to the Fire District including the Strategic Plan and Rich Seithel from LAFCO.
14. ANNOUNCEMENTS: **Next Meeting May 12.
15. CLOSED SESSION:
 - a. Labor Negotiations
16. REPORT OUT FROM CLOSED SESSION (if applicable): **The Board ended closed session at 0912 pm. There was no reportable action.
17. NEXT BOARD MEETING:
 - a. May 12, 2020 6:00 pm
18. ADJOURNMENT: ***The meeting was adjourned at 9:15 pm.