



CORDELIA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MINUTES

March 10, 2020 @ 6:00 pm
Cordelia Fire Station
2155 Cordelia Road, Fairfield, CA. 94534

1. OPENING CEREMONIES: 6:00 pm. **Meeting called to order at 6:14pm
 - a. Call to Order.
 - b. Pledge of Allegiance
 - c. Roll Call. ** Director Frische Absent
2. ADOPTION OF THE AGENDA: *Approved unanimously on motion of McAlister and secondly by Langstaff.
3. APPROVAL OF MINUTES:
 - a. Regular Board Meeting Minutes of February 11, 2020 and February 7th, 2020.
***Approved unanimously on motion of Senior and second by Langstaff.
4. ELECTION OF OFFICERS: Motion by McAlister to keep things status quo. Second by Senior, approved unanimously.
5. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff or a Director for recommendation and report at a subsequent meeting. This procedure is necessary in order to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.
6. SPECIAL TAX / DEVELOPER FEE APPEAL: **None
7. CONSENT AGENDA:
 - a. Review and possible ratification of District accounts payable transmittals for February 2020. ***On motion of McAlister and second by Langstaff, approved unanimously.
8. BOARD COMMITTEE REPORTS:
 - a. Special Tax – Vice Chairman Frische & Director Langstaff. **No report
 - b. Budget – Vice Chairman Frische and Chairman Dittmer. **Budget to begin next month
 - c. Policies & Admin. – Director Langstaff & Director McAlister
 - d. Ops. & Equip. – Chairman Dittmer & Director McAlister
 - e. Facilities – Director Senior & Director McAlister. **A lengthy discussion was held regarding Falls School.

**On motion of McAlister and second by Senior, the April 2020 meeting will be moved to Fire Station 29 apparatus bays.

9. OLD BUSINESS:

- a. 48/96 Work Schedule & payroll vendor. ***update provided.
- b. Medical Director Update. **Fire Chief provided an update.
- c. LAFCO Fire District Study Update. **A lengthy discussion was held
- d. Firesafe Council Update. **Fire Chief provided and update.
- e. Director Langstaff Strategic Plan. *** A very lengthy discussion was held on the draft strategic plan. Updates and revisions will be provided to Director Langstaff in hopes of getting a final version for next meeting.
- f. Training Update. **No Dates have been published for Solano County training. More to follow when dates are published. Chair Dittmer is in communication with County Staff.
 - Brown Act;
 - Conflict of Interest;
 - Ethics (oag.ca.gov/ethics)
- g. Cost Recovery Resolution 2020- Discussion. **A discussion was held.
- h. City of Fairfield Auto Aid Contract Cancellation ** A discussion was held

10. NEW BUSINESS: **None

a.

11. COMMUNICATIONS/CORRESPONDENCE: **None

12. STAFF COMMENTS & REPORTS:

- Firefighters Association **FF Barlow gave a report from the Association. Wine Mixer is coming up May 17th 2020 from 12 to 4pm at Green Valley Cellars.
- Apparatus. **There are multiple pieces of equipment requiring repairs. Repairs are expensive. Costs are running high to repair old apparatus. Need software to diagnose engine 31. Working with Vacaville District for software.
- Call Response. **In Board packages.
- Staffing **8 more resident firefighters coming on board. 5 people, 5 days per week is achievable in the near future.
- Monthly Training. **Kenny Barlow is now in charge of training. Chief has rearranged some duties. The department is hosting driver operator IA and IB on weekends.

13. CHAIRMAN'S COMMENTS: **Comments given

14. BOARD MEMBER COMMENTS: **Comments given

15. ANNOUNCEMENTS: **None

16. CLOSED SESSION:

- a. Discussion of possible Real Estate transaction
- b. Labor Negotiations

17. REPORT OUT FROM CLOSED SESSION (if applicable): **No reportable action.

18. NEXT BOARD MEETING:

- a. April 14, 2020 6:30 pm- Fire Station 29- Green Valley
Note the time change and the location change*

19. ADJOURNMENT: The Board return to open session at 10:00 pm. Meeting adjourned.