



**CORDELIA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
MINUTES**

November 20, 2018 @ 6:00 pm

Cordelia Fire Station

2155 Cordelia Road, Fairfield, CA 94534

1. OPENING CEREMONIES: 6:00 pm
 - a. Call to Order- *meeting called to order at 6:00 pm.
 - b. Pledge of Allegiance
 - c. Roll Call- *Director Frische absent

2. ADOPTION OF THE AGENDA:- *Motion to approve as is by Hakenen, second by McAlister, passed unanimously.

3. APPROVAL OF MINUTES:
 - a. Regular board meeting of October 16, 2018- *Minutes approved with one correction, there was no closed session held. Motion by Hakenen, second by McAlister, passed unanimously.

4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff or a Director for recommendation and report at a subsequent meeting. This procedure is necessary in order to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

****Item 9A taken out of order- The Districts Auditor gave a presentation on the audit. Various Board members had several questions that were all answered by the auditor. The audit report was accepted by the board.**

*No speakers

5. SPECIAL TAX / DEVELOPER FEE APPEAL: *No Report

6. CONSENT AGENDA:
 - a. Review and possible ratification of District accounts payable transmittals for October 2018
 - i. Expense report
 - ii. Credit card statement
 - iii. Monthly Journal
 - iv. Cost Recovery

*The consent agenda was approved by the board. Motion by McAlister, second by Hakenen

7. BOARD COMMITTEE REPORTS:

- a. Special Tax – Vice Chairman Frische & Director Hakenen *No report
- b. Budget – Vice Chairman Frische and Chairman Dittmer *No report
- c. Policies & Admin. – Director Hakenen & Director McAlister *No report
- d. Ops. & Equip. – Chairman Dittmer & Director McAlister *No report
- e. Facilities – Director Kerlin & Director McAlister * The Superintendent cancelled the planned meeting to discuss the future of Fire Station 29 at Falls School. It has been rescheduled for December.

8. OLD BUSINESS:

- a. EMS cost recovery – Medic Ambulance *The agreement with Medic Ambulance for first responder fee recovery was approved. Motion by Hakenen, second by McAlister, approved unanimously.
- b. EMS/Rescue Truck - *Chief Martin provide an update as to the build process for the vehicle.
- c. St 29 & 30 Comments – Falls School *This item was discussed during committee reports.
- d. Board Policy 2010 – Carl – second and final reading
- e. Board Policy 2020 – Carl – second and final reading
- f. Board Policy 2050 – Carl – second and final reading
*Items d,e and f were approved by the board in one motion. Motion by Hakenen, second by Kerlin. Approved unanimously.
- g. Solano County Mutual Aid Agreement *Chief Martin will bring back the agreement for Board Approval once he receives it. There has been some discussion amongst the District about enhanced cooperation beyond the terms of the agreement.

9. NEW BUSINESS:

- a. Auditor *This item taken earlier in the meeting.
- b. County Ambulance RFP * A lengthy discussion was held about the vision 2020 and draft RFP. The board has consensus the document failed to even account for the existence of the Cordelia Fire District and needs more work. The Board agreed to support the Chair authoring a letter to voice the Board objections to the document.
- c. Developer Fee Report 8 The Board received the report as presented by the Fire Chief

10. COMMUNICATIONS/CORRESPONDENCE:

11. FIRE CHIEF COMMENTS:*The Fire Chief presented his report and covered topics as listed below:

- Fire Fighters Association
 -
- Apparatus
 - Eng 31
 - Eng 29
 - Air Trailer
- Call response
 - October / Call Volume comparison prior year/current year
- Personnel
- November monthly training

12. CHAIRMAN'S COMMENTS:

13. BOARD MEMBER COMMENTS:

14. ANNOUNCEMENTS:

15. NEXT BOARD MEETING:

a. December 11, 2018

16. ADJOURNMENT: *Motion to adjourn by Kerlin, second by Hakenen. Approved unanimously.