

CORDELIA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Chairman Jeff Dittmer
Vice Chairman Jim Frische
Secretary Aaron McAlister
Director Carl Hakenen
Director Brent Kerlin



Regular Meeting Minutes
September 11, 2018 18:00 hours
Cordelia Fire Station 31
2155 Cordelia Road Fairfield, California 94534

1. OPENING CEREMONIES

- a. Call to Order for Closed Session at 18:02 hours
- b. Roll Call
- c. Present: Chairman Dittmer, Director Hakenen, Director Kerlin and Chief Martin.
- d. Pledge of Allegiance

2. ADOPTION OF THE AGENDA

- a. Motion by Director Hakenen, second Director Kerlin to adopt the agenda. Motion carried.
- b.

3. INTERIM BOARD MEMBER

- a. Motion by Director Hakenen, seconded by Director Hakenen to appoint Aaron McAllister to fill remaining term of resigned Director Vucurevich by Resolution 2018-05. Motion carried.
- b. Director McAlister sworn into office by Chief Martin.

4. APPROVAL OF MINUTES

- a. Motion Director Hakenen, second by Director Kerlin to approve the August 14, 2018 Regular Meeting Minutes. Motion carried.

5. PUBLIC FORUM

- a. None

6. SPECIAL TAX/DEVELOPER FEE APPEALS

- a. Nothing to report

7. FINANCIAL REPORT

- a. Motion by Director Hakenen, second Director Kerlin to ratify district accounts payable transmittals for August 2018. Motion carried.

8. BOARD COMMITTEE REPORTS

- a. Special Tax: No action.
- b. Budget: No action. Will schedule meeting for budget review.
- c. Policies & Admin. No action.
- d. Ops. & Equip. No action.
- e. Facilities: No action.

9. Old Business

- a. EMS cost recovery – Medic Ambulance. Put over until next month with budget committee to confirm cost of each EMS call.
- b. EMS / Rescue Truck - Contract. Motion by Director Hakenen and second by Director McAlister to approve Resolution 2018-06 for purchase of vehicle. Motion carried.
- c. Medical Director – Contract. Motion by Director Hakenen, seconded by Director Kerlin to approve contract with Kaiser Permanente Medical Group. Motion passed.
- d. New Employee - Lieutenant position. Report 2 applications at this point with process open for several more days.

10. NEW BUSINESS

- a. Board Policy 2010. Put over to next month.
- b. Board Policy 2020. Put over to next month.
- c. Copier Contract. Chief reported he reviewing purchase of replacement machine.
- d. Conflict of Interest review. Review complete and Chief will submit forms to county.
- e. 2017-18 Appropriations Limitations. Chief presented for information purposes.

11. COMMUNICATIONS/CORRESPONDENCE

- a. None

11. DISTRICT CHIEF COMMENTS

- a. Fire Fighters Association Report presented via letter from new president Randy Ostrow. Advised 100-year anniversary celebration will be on November 10th.
- b. Apparatus: All working.
- c. Call Response: Written report provided.
- b. Personnel: Lost 2 members. 1 to moving out of state and one to another department in a full-time job.
- c. October Monthly Training: A written report was provided to the Board.
- d. Chief Martin thanked the Board and the fire fighter for their service.

12. CHAIRMAN'S COMMENTS

- a. Chairman Dittmer Thanked the fire fighters for their service, especially on some of his land earlier in the day.
- b. Reminded board members that GVLA will have their meeting on October 10th at 1900hrs location GVCC and they would like our attendance at the meeting.

13. BOARD MEMBER COMMENTS

- a. Director Hakenen Thank fire fighters for their service. Requested that Station 29 & 30 be listed under Old Business each month.
- b. Director McAlister Advised he was looking forward to being a member of the board and advised things seem to come full circle as he was a member of the department for 19 years in the past.
- c. Director Kerlin Thanked the fire fighters.

14. ANNOUCEMENTS

- a. Next Board meeting October 9, 2018 at 18:00 hours.

15. ADJOURNMENT

- a. Motion by Director Hakenen, second by Director Kerlin to adjourn meeting at 1917 hours. Motion carried.

Respectfully submitted, Carl Hakenen, Acting Secretary