

CORDELIA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Chairman Jeff Dittmer
Vice Chairman Jim Frische
Secretary Steve Vucurevich
Director Carl Hakenen
Director Brent Kerlin



Regular Meeting Minutes
October 30, 2017 18:00 hours
Cordelia Fire Station 31
2155 Cordelia Road Fairfield, California 94534

1. OPENING CEREMONIES

- a. Call to Order for Closed Session at 18:03 hours
- b. Roll Call
- c. Present: Chairman Dittmer, Vice Chairman Frische (by phone), Director Hakenen, Director Vucurevich and Chief Martin.
- d. Pledge of Allegiance

2. ADOPTION OF THE AGENDA

- a. Motion by Director Hakenen, second Director Vucurevich to adopt the agenda. Motion carried.

3. APPROVAL OF MINUTES

- a. Motion Vice Chairman Frische, second by Director Hakenen to approve the September 12, 2017 Regular Meeting Minutes and the September 12, 2017 Special Meeting Minutes. Motion carried.

4. PUBLIC FORUM

- a. None

5. SPECIAL TAX/DEVELOPER FEE APPEALS

- a. Director Hakenen reported that residents of Oak and Spring Drives are concerned about a single parcel of common land is being taxed, which has not been taxed, due to being overlooked on our rolls. The county property rolls show ownership by only one resident.

6. FINANCIAL REPORT

- a. Motion by Director Hakenen, second Director Vucurevich to ratify district accounts payable transmittals for September 2017. Motion carried.

7. BOARD COMMITTEE REPORTS

- a. Special Tax: No report.
- b. Budget: No report.

- c. Strategic Plan: No report.
- d. Policies & Administration: No report.
- e. Operations and Equipment: No report
- f. Facilities: No report.

8. Old Business

- a. Roof over bathroom: Director Kerlin was assisted by firefighters in coating the roof above the hall bathroom and laundry room areas. There were no leaks noticeable during the recent rain. The Chief and firefighters will finish coating the rest of the roof.
- b. Facilities “New Station”: Chairman Dittmer and Vice Chairman Frische met with Brenden Kelly to discuss possible new station sites in Middle Green Valley. Motion by Director Hakenen, second by Director Vucurevich to move towards a single station model in the Middle Green Valley area. Motion carried. Chairman Dittmer will work on scheduling a meeting with Solano County representatives to discuss the Middle Green Valley Development.
- c. EMS Cost Recovery: The Board reviewed the proposal by Cost Recovery EMS. The Chief will contact the Medic Ambulance Company to see if they are interested in providing EMS billing for our district.

9. NEW BUSINESS

- a. Pay for Resident Firefighters: The Board expressed appreciation to our members for their response to serve our district and community during the recent fire storm. Motion by Director Vucurevich, second by Vice Chairman Frische to pay out 80% of strike team pay for this incident only in advance of payment from the State.
- b. Board Policy 2025: First reading of the policy.
- c. Vacation Limits: Due to the absence of the Battalion Chief position and the need to provide constant Duty Chief coverage, the Chief has not been able to use vacation as planned. Motion by Director Hakenen, second by Vice Chairman Frische to raise the vacation accrual cap to 240 hours for the Chief due to special circumstances. Motion carried.

10. COMMUNICATIONS/CORRESPONDENCE

- a. The District has received an abundance of cards expressing appreciation for the service the District provided during the recent fire storm.

11. DISTRICT CHIEF COMMENTS

- a. Fire Fighters Association: The Association has appointed **John Alcantara** as President and **Ryan Ostrow** as Vice President. The Association is considering moving the Awards Banquet to December 9th or 16th.
- b. Apparatus: Replaced ball joints and rear tires on Engine 31. The front tires on the unit will also be replaced soon. Engine 231 had the steering box repaired (we were charged for parts only, because the unit was

repaired while serving on the recent strike team), as well as the high pressure oil pump and a fuel leak near the fuel filter.

- c. Call Response: Written report provided.
- b. Personnel: Three new Resident Firefighters have come on board. Three applications for Resident Firefighters have been received and are being processed.
- c. October Monthly Training: A written report was provided to the Board. No action taken.
- d. Thank You Letters: The Chief suggested the District send Thank You Letters to several businesses for their support during the recent fire storm. Chairman Dittmer will work with the Chief in sending out the letters.
- e. Chief Martin thanked the Board for approving the early payment to members for their services during the recent fire storm. He also acknowledged and thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

11. CHAIRMAN'S COMMENTS

- a. Chairman Dittmer expressed how pleased he was of how our members served during the recent fire storm and for their commitment to the District. He also suggested the Board provide for a steak BBQ to show appreciation to our members. Chairman Dittmer shared that the GVLA Meeting that was cancelled due to the fire storm has been rescheduled for November 14th at 7pm and will be held at the Green Valley Country Club. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

12. BOARD MEMBER COMMENTS

- a. Director Hakenen expressed appreciation for the outstanding job our district members did during the recent fire storm as well as for all the other fire agencies that came to our aid. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.
- b. Vice Chairman Frische agreed with all that was said. He also expressed how proud he was to identify with being part of the District. He thanked the Chief for his constant updates during the incident, which gave him the ability to keep the community better informed. He was also impressed with the turnout of our members and their service to the District. He thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.
- c. Director Vucurevich also thanked the members for their support of the District and our community during the recent fire storm. He also expressed his thankfulness that our members stayed safe throughout the incident. He reminded the Board of the need to continue pursuing the funding necessary for our District to serve our community. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

13. ANNOUNCEMENTS

- a. Green Valley Land Owners Association, G.V.L.A. Meeting November 14, 2017.
- b. Next Board meeting December 12, 2017 at 18:00 hours.

14. ADJOURNMENT

- a. Motion by Director Hakenen, second by Vice Chairman Frische to adjourn meeting at 19:56 hours. Motion carried.

Respectfully submitted, Steve Vucurevich, Secretary