

CORDELIA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Chairman Jeff Dittmer
Vice Chairman Jim Frische
Secretary Steve Vucurevich
Director Carl Hakenen
Director Brent Kerlin



Regular Meeting Minutes
December 12, 2017 18:00 hours
Cordelia Fire Station 31
2155 Cordelia Road Fairfield, California 94534

1. OPENING CEREMONIES

- a. Call to Order at 18:02 hours
- b. Roll Call
- c. Present: County Council Curry, Chairman Dittmer, Director Hakenen, Director Vucurevich and Chief Martin.

2. CLOSED SESSION

- a. Closed Session at 18:03 hours (personnel matter)
- b. Back to Open Session at 18:38 hours
- c. Nothing to report.
- d. Pledge of Allegiance

3. ADOPTION OF THE AGENDA

- a. Add Item 9b – Election of Officers
- b. Motion by Director Hakenen, second Director Vucurevich to adopt the agenda. Motion carried.

4. APPROVAL OF MINUTES

- a. Motion by Director Hakenen, second by Director Vucurevich to approve the October 30, 2017 Regular Meeting Minutes. Motion carried.

5. PUBLIC FORUM

- a. None

6. SPECIAL TAX/DEVELOPER FEE APPEALS

- a. Director Hakenen reported one resident called with some questions about the tax. There has not been any further contact from the residents of Oak and Spring Drives.

7. FINANCIAL REPORT

- a. Motion by Director Vucurevich, second Director Hakenen to ratify district accounts payable transmittals for October/November 2017. Motion carried.

8. BOARD COMMITTEE REPORTS

- a. Special Tax: No report.
- b. Budget: No report.
- c. Strategic Plan: The next meeting will be on 1/9/2017.
- d. Policies & Administration: No report.
- e. Operations and Equipment: No report
- f. Facilities: There have not been any leaks in the roof since applying the new rubber roof membrane. The roof project is still not fully completed.

9. Old Business

- a. EMS Cost Recovery: The Chief has not been able to meet with a representative from Medic Ambulance to see if there is an interest on their part to do our EMS billing.
- b. Board Policy 2025 (second and final reading): Motion by Director Hakenen, second by Director Vucurevich to approve Board Policy 2025. Motion carried.
- c. Pay for Resident Firefighters: The District has received cost reimbursement for the recent Napa/Solano Fires. Motion by Director Hakenen, second by Director Vucurevich to transfer the reimbursement funds, \$189,500.00, to the appropriate accounts for reimbursement of the District. Motion carried.

10. NEW BUSINESS

- a. Utility Unit (old command vehicle): The engine has blown out a spark plug. Motion by Director Hakenen, second by Director Vucurevich to declare the vehicle as surplus and to give the Chief authority to dispose of the vehicle appropriately. Motion carried.
- b. Election of Officers: Motion by Director Hakenen, second by Director Vucurevich have all Officers remain in their current positions. Motion carried.

11. COMMUNICATIONS/CORRESPONDENCE

- a. None

11. DISTRICT CHIEF COMMENTS

- a. Fire Fighters Association: Association members are working with the Los Medanos Community College in partnership with the colleges work experience program. The program will place students into our resident program. The association is also in discussion with the San Francisco Community College about a similar program.
- b. Engine 231, Water Tender 31: The light bar has been replaced on Engine 231 and emergency lighting has been upgraded on it as well as on Water Tender 31.

- c. Brush 31 and 29. Both units needed replacement of some damaged bolts; the work was completed in house.
- d. Personal Storage Container: The Chief requested approval to locate a personal storage container, which he will purchase, on District property. The Board granted permission.
- e. Wildland/Urban Interface Conference: The Chief requested approval to attend a Wildland/Urban Interface Conference in Reno Nevada. The Board granted permission.
- f. Call Response: Written report provided.
- b. December Monthly Training: A written report was provided to the Board. No action taken.
- c. Pacific Flyway: A LAFCO Report was provided to each Board Member.
- d. Association Dinner: The Board has agreed to cover the cost of the dinner (not District funds) in appreciation for our member's service during the recent fires.
- e. Chief Martin expressed his gratitude for how great the Awards Dinner/Christmas Dinner turned out. He also acknowledged and thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

12. CHAIRMAN'S COMMENTS

- a. Chairman Dittmer congratulated once again the achievement of our members as recognized at the recent Awards Dinner. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

13. BOARD MEMBER COMMENTS

- a. Director Hakenen reminded the Chief to post the meeting date change for next month's Board Meeting. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.
- b. Director Vucurevich thanked the members for going above and beyond in their recruitment efforts. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

14. ANNOUCEMENTS

- a. Strategic Planning Meeting January 9, 2018 @ 18:00 hours.
- b. Next Board meeting January 16, 2018 at 18:00 hours.

15. ADJOURNMENT

- a. Motion by Director Hakenen, second by Director Vucurevich to adjourn meeting at 19:21 hours. Motion carried.

Respectfully submitted, Steve Vucurevich, Secretary