

CORDELIA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Chairman Jeff Dittmer
Vice Chairman Jim Frische
Secretary Steve Vucurevich
Director Carl Hakenen
Director Brent Kerlin



Regular Meeting Minutes
August 8, 2017 18:00 hours
Cordelia Fire Station 31
2155 Cordelia Road Fairfield, California 94534

1. OPENING CEREMONIES

- a. Call to Order for Closed Session at 18:03 hours
- b. Roll Call
- c. Present: Chairman Dittmer, Director Hakenen, Director Vucurevich and Chief Martin.
- d. Closed Session for discussion of Personnel Issues
- e. Returned to Open Session at 18:38 hours
- f. Pledge of Allegiance

2. ADOPTION OF THE AGENDA

- a. Motion by Director Hakenen, second by Director Vucurevich to adopt the agenda. Motion carried.

3. APPROVAL OF MINUTES

- a. Correction – Add end times for closed sessions to the July 17th and 24th, 2017 Special Meeting Minutes.
- b. Motion by Director Hakenen, second by Director Vucurevich to approve the July 11, 2017 Regular Meeting Minutes and the July 17th and 24th, 2017 Special Meeting Minutes with correction identified above. Motion carried.

4. PUBLIC FORUM

- a. Sandra Cardwell gave a presentation on the 100 Club of Solano and Yolo Counties. The 100 Club is a non profit foundation established to assist families of fallen first responders. She left brochures about the foundation.

5. SPECIAL TAX/DEVELOPER FEE APPEALS

- a. None

6. FINANCIAL REPORT

- a. Motion by Director Hakenen, second Director Vucurevich to ratify district accounts payable transmittals for July 2017. Motion carried.

7. BOARD COMMITTEE REPORTS

- a. Special Tax: The County provided a written report to the Board.
- b. Budget: None
- c. Strategic Plan: Two meetings were held in July and a tentative meeting is scheduled for September 12, 2017 at 09:00 hours.
- d. Policies & Administration: No report.
- e. Operations and Equipment: No report.
- f. Facilities: No report. Director Hakenen provided several plot maps of potential station sites on Green Valley Road.

8. Old Business

- a. Fairfield-Suisun Unified School District Letter: The Fire District has received the revised letter on the sale of the Falls School Property. A copy of the letter has been sent to the buyer.

9. NEW BUSINESS

- a. Self Contained Breathing Apparatus Grant (S.C.B.A.): Vacaville F.D. has been notified that the Regional S.C.B.A. Grant has been awarded. Our District is responsible for paying 10%, \$20,000.00, of the \$200,000.00 grant.
- b. Board Committee Assignments: Discussed the concept of the Chairman not having committee assignments. The item will be placed on the next meeting agenda.
- c. Special Tax for Home Businesses: A Goggle search has indicated there are several businesses operating within our District. The Chief will see if the County tracks any business information. The item will be placed on the next meeting agenda.

10. COMMUNICATIONS/CORRESPONDENCE

- a. None

11. DISTRICT CHIEF COMMENTS

- a. Fire Fighters Association: No report.
- b. Apparatus: Ground ladders have been tested and all passed inspection.
- c. Call Response: No report.
- b. Personnel: Two candidates are in the hiring process. Three new members have been hired.
- c. August Monthly Training: A written report was provided to the Board. Five members are registered for the upcoming Driver Operator 1A and 1b courses. No action taken.
- d. Chief Martin thanked members for keeping Station 31 looking good while training classes are going on. He also acknowledged and thanked the

Board, CFPD staff, and crews for their continued support and dedication to the district.

11. CHAIRMAN'S COMMENTS

- a. Chairman Dittmer advised the new LAFCO Executive Director starts this week. Chairman Dittmer also shared that he has a copy of the tax sharing agreement between the Cities and Solano County. County Council will research staff reports to find out if more information may be found out about the Counties action on the agreement. Vacaville District is also researching what information they may have on the agreement. Chairman Dittmer also suggests we look into the development fees charged to Solano College in the past, because they are planning on constructing several new buildings. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

12. BOARD MEMBER COMMENTS

- a. Director Hakenen thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.
- b. Director Vucurevich shared he is encouraged by the new hires. He also thanked the Board, CFPD staff, and crews for their continued support and dedication to the district.

13. ANNOUNCEMENTS

- a. Special Strategic Planning Meeting on September 12, 2017 at 09:00 hours.
- b. Next Board meeting September 12, 2017 at 18:00 hours.

14. ADJOURNMENT

- a. Motion by Director Vucurevich, second by Director Hakenen to adjourn meeting at 19:45 hours. Motion carried.

Respectfully submitted, Steve Vucurevich, Secretary