



CORDELIA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING AGENDA

August 13, 2019 @ 6:00 pm

Cordelia Fire Station

2155 Cordelia Road, Fairfield, CA. 94534

1. **OPENING CEREMONIES: 6:00 pm**
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call

2. **ADOPTION OF THE AGENDA:**

3. **APPROVAL OF MINUTES:**
 - a. Regular Board meeting of July 15, 2019

4. **PUBLIC FORUM:**

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff or a Director for recommendation and report at a subsequent meeting. This procedure is necessary in order to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

5. **SPECIAL TAX / DEVELOPER FEE APPEAL:**

6. **CONSENT AGENDA:**
 - a. Review and possible ratification of District accounts payable transmittals for July, 2019

7. **BOARD COMMITTEE REPORTS:**
 - a. Special Tax – Vice Chairman Frische & Director Hakenen
 - b. Budget – Vice Chairman Frische and Chairman Dittmer
 - c. Policies & Admin. – Director Hakenen & Director McAlister
 - d. Ops. & Equip. – Chairman Dittmer & Director McAlister
 - e. Facilities – Director Kerlin & Director McAlister

8. **OLD BUSINESS:**
 - a. 48/96 Work Schedule
 - b. Medical Director Update
 - c. Approval of the 2019-20 budget
 - d. Website Exemption Resolution
 - e. Fire House reporting software
 - f. Committee formation to explore a contract for services with the City of Fairfield
 - g. Light Rescue Closure Update

9. NEW BUSINESS:

- a. Promotion of Brandon Smith
- b. Significant Incidents – Chief Officer Coverage
- c. PG&E Energy Savings
- d. District Policy 6020 District Owned and Employee Personal Property
- e. District Policy 6050 Station Log
- f. District Policy 6060 Shift Log and Pay Procedures

10. COMMUNICATIONS/CORRESPONDENCE:

11. STAFF COMMENTS & REPORTS:

- a. Firefighters Association
- b. Apparatus
- c. Call response
- d. Staffing
- e. August monthly training

12. CHAIRMAN’S COMMENTS:

13. BOARD MEMBER COMMENTS:

14. ANNOUNCEMENTS:

15. NEXT BOARD MEETING:

- a. September 10, 2019 6:00 pm

16. CLOSED SESSION:

- a. Personnel Discussion
- b. Interim Fire Chief Contract

17. ADJOURNMENT:

The Cordelia Fire Protection District (“District”), in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the Chief’s office, (707) 864-0468, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

I hereby certify that this agenda in its entirety was posted on August 10, 2019 at the Cordelia Fire Protection District Administration offices.

Jim Nolan, Interim Fire Chief
The Cordelia Fire Protection District