



# **CORDELIA FIRE PROTECTION DISTRICT**

## **BOARD OF DIRECTORS**

### **REGULAR MEETING MINUTES**

**December 12, 2023 at 6:00 p.m - Station 31**

Cordelia Fire Protection District  
2155 Cordelia Road  
Fairfield, CA 94534

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1. **OPENING CEREMONIES:**
  - a. Call to Order at 6:30 pm
  - b. Pledge of Allegiance
  - c. Roll Call: Chair Frische, Directors Dittmer and Langstaff present; Vice Chair McAlister and Director Giugni absent
  
2. **ADOPTION OF THE AGENDA:** Approved unanimously by all in attendance on motion by Director Langstaff and second by Director Dittmer.
  
3. **APPROVAL OF MINUTES:**
  - a. Review and approval of Meeting Minutes of November 14, 2023: Approved unanimously by all in attendance on motion by Director Dittmer and second by Director Langstaff.
  
4. **PUBLIC FORUM:**

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff, or a Director for recommendation and report at a subsequent meeting. This procedure is necessary to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.
  
5. **CONSENT AGENDA:**
  - a. Review and ratification of District accounts payable transmittals for November 2023: Approved unanimously by all in attendance on motion of Director Langstaff and second by Director Dittmer.
  - b. Review, discuss, and approve the November 2023 Fairfield Fire invoice for services: Approved unanimously by all in attendance on motion of Director Langstaff and second by Director Dittmer.
  
6. **BOARD COMMITTEE REPORTS:**
  - a. Special Tax – Chairman Frische & Director Giugni: No report.
  - b. Budget – Chairman Frische and Director Dittmer: No report.
  - c. Policies & Admin. – Director Langstaff & Vice Chairman McAlister: No report.
  - d. Operations & Equipment – Director Dittmer & Vice Chairman McAlister: No report.
  - e. Facilities – Vice Chairman McAlister & Director Langstaff: No report.
  - f. Cal Fire Shaded Fuel Break Program— Director Dittmer & Director Giugni: Rochelle Sherlock provided an update on the resumption of work 12/12/23 that will continue for the next 5-7 months with breaks for weather, inspections and studies.
  - g. Transition — Director Langstaff & Chairman Frische: No report.

7. OLD BUSINESS:

- a. Final update by Chief Robb Herrick about JEPAs contract for ambulance services in Solano County except City of Vacaville. Discuss and sign the JEPAs for CFPD if approved by Board; Extensive update on the background and status of the challenges in getting the JEPAs in place, and efforts to educate those not understanding the process and purpose of the JEPAs.
- b. Green Valley Fire Safe Council update: Rochelle Sherlock provided an update on the new action plan and goals for this coming year.
- c. Updated on LAFCO submission for long term FFD agreement: Under LAFCO review.
- d. District property and equipment inventory and disposal update: No update.

8. NEW BUSINESS:

- a. Review and adopt Resolution 2023-11 – A Resolution to adopt the Joint Exercise of Powers Agreement For the Provision And Management Of Emergency Ambulance Services. Resolution adopted unanimously: 3 Ayes; 0 Noes; 0 Abstain; 2 Absent
- b. Independent auditor update: Draft report due December 2023.

9. CHAIRMAN’S COMMENTS: Thanks for everyone’s efforts.

10. BOARD MEMBER COMMENTS: None

11. ANNOUNCEMENTS: None

12. NEXT BOARD MEETING:

- a. Station 31, January 9, 2024, 6:00 pm

13. ADJOURNMENT: Director Langstaff moved to adjourn the meeting, second by Director Dittmer and unanimously approved by all in attendance. Meeting adjourned at 7:30 pm.