



CORDELIA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING MINUTES

July 20, 2021 at 6:00 p.m.

Cordelia Fire Protection District

2155 Cordelia Road

Fairfield, CA. 94534

1. OPENING CEREMONIES: 6:00 pm
 - a. Call to Order: Meeting called to order at 6:05pm
 - b. Pledge of Allegiance: Conducted
 - c. Roll Call: Director Dittmer, Director Langstaff, Director Senior, Chief Carpenter initially present; Director McAlister arrived at 7:00pm

2. ADOPTION OF THE AGENDA: Approved unanimously on motion of Langstaff and second by Senior.

3. APPROVAL OF MINUTES:
 - a. Review and approval of Special Meeting Minutes of June 8, 2021 and Regular Meeting Minutes of June 8, 2021: Approved unanimously on motion of Senior and second by Langstaff.

4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff, or a Director for recommendation and report at a subsequent meeting. This procedure is necessary to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

No public comments.

5. CONSENT AGENDA:
 - a. Review and possible ratification of District accounts payable transmittals for June 2021: No comments; approved unanimously on motion of Langstaff and second by Senior.

6. BOARD COMMITTEE REPORTS:
 - a. Special Tax – Vice Chairman Frische & Director Langstaff: No report
 - b. Budget – Vice Chairman Frische and Chairman Dittmer
 - i. Discuss possible FAIRA increase: Discussion of 71% increase; Chief Woods suggested 2022 will see about the same.
 - c. Policies & Admin. – Director Langstaff & Director McAlister: No report
 - d. Operations & Equipment – Chairman Dittmer & Director McAlister: Confirmation by Chief Carpenter that old engine was picked up.
 - e. Facilities – Director Senior & Director McAlister: Discussion on replacement or repair of A/C unit 1 on roof of 31, \$3.5K to repair, \$10K to replace. Senior to obtain firm proposal(s) for replacement.

7. OLD BUSINESS:

- a. Green Valley Fire Safe Council Update: 8/1/21 CalFire class on LE100 assessments at 31. (15) signed up as of 7/18. MOU is in place with County on hazard inspections and mitigation.
- b. Update on the CalFire “California Climate Investments - Fire Prevention Program”. Grant submission: no new info other than decision imminent from Cal Fire.
- c. Fire District Reorganization Update: Rich Seithel commented that BOS passed a resolution to move forward with application to submit to LAFCO; estimated 2–3-month timeframe to execute. Will contain Service Plan, Property Tax Exchange, Exemption form – SEQA, Org Chart, Financials, etc.
- d. Resolution 2021- 03 authorizing the establishment of a separate interest-bearing Fund and Budget Unit (for revenues and expenditures) for the CalFire prevention grant project estimated to be \$2.9 million Update: Our resolution is in place.

8. NEW BUSINESS:

- a. Station 29 cleanup day and beautification. Discussion:
 - i. Langstaff indicated that Wayne Lowery would still like to donate services to paint trailer and is willing to follow up to see if paint store will still donate the required paint.
 - ii. Senior to follow up with Wayne Lowrey.
 - iii. For a clean up we will want to remove more trees and brush. It was felt that since the Cty now owns the property, we should let them know what we plan on doing to see if they have any comments or restrictions. Carpenter to ask Frische to contact Cty to make contact.
 - iv. Senior to come up with a date and plan for Frische’s Cty contact.
- b. Grand Jury report and response: Discussion:
 - i. Level of response; simple or detailed.
 - ii. Aaron willing to take the Chief’s proposed response and expand.
 - iii. Langstaff to ask all Board members to provide written response using the Chief’s write up as a starting point to expand or consolidate. When all are received Langstaff will consolidate comments as best possible and submit back to Board members for final review before July Board meeting. Goal is to approve a response in July or advise exact changes so the Chief may submit on time.

9. COMMUNICATIONS/CORRESPONDENCE:

- a. Letter received from Nelson Hill Association attorney re weed abatement.

10. STAFF COMMENTS & REPORTS:

- Firefighters Association: Facebook page set up for fire fighter communication
- Apparatus Update: All equipment in service.
- Call Response: Discussion
- Staffing Update: Lost some staff and gained others. Considering starting a Fire Academy at 31 to retain staff longer now that requirements have changed.
- Monthly Training: 2 weeksn of wildland training with good results; pump operator training is about 90% complete with (13) firefighters
- Cost Recovery: Some receipts

11. CHAIRMAN’S COMMENTS: The Chair delivered comments thanking members for the continued commitment

12. BOARD MEMBER COMMENTS: Various comments from Directors.

13. ANNOUNCEMENTS: None

14. NEXT BOARD MEETING: August 10, 2021 at 6:00pm

a. August 10, 2021 6:00 pm

15. ADJOURNMENT: Mtg adjourned at 7:32pm