



CORDELIA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

SPECIAL MEETING MINUTES

August 30, 2023 at 6:00 p.m.
Cordelia Fire Protection District
2155 Cordelia Road
Fairfield, CA 94534

1. OPENING CEREMONIES: 6:00 pm
 - a. Call to Order at 6:00 pm at Station 29 trailer
 - b. Pledge of Allegiance
 - c. Roll Call: Chair Frische, Vice Chair McAlister, Directors Dittmer, Giugni and Langstaff present.

2. ADOPTION OF THE AGENDA: Approved unanimously on motion by Vice Chair McAlister and second by Director Giugni.

3. APPROVAL OF MINUTES:
 - a. Review and approval of Meeting Minutes of August 8, 2023: Approved unanimously on motion of Director Giugni and second of Vice Chair McAlister.

4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff, or a Director for recommendation and report at a subsequent meeting. This procedure is necessary to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

No public comments.

5. New Business:
 - a. Review and approve FY 23/24 amended CFPD Operating Budget: Discussion on 12% vs unrestricted funds as source of Salary/Wages move of \$20K as well as front loading or pay as you go. Decided to have Ken audit current balance and any residual transfers for reconciliation. Discussion on property tax transfer. Approved unanimously on motion of Vice Chair McAlister and second by Director Giugni.
 - b. Review and approve FY 23/24 CalFire Shaded Fuel Break Phase II Budget: Discussion on budget line items; discussion if we can have (2) contractors working the fuel break and it was agreed it is OK and a good idea; Director Langstaff to speak with Rochelle Sherlock about making this a goal for 23/24 (*discussion held on 8/31 and Rochelle agreed that we will seek two contractors to start work in Fall 2023*). Further discussion about whether a contract was in place with Rochelle for the second year grant; Director Langstaff to speak with Rochelle about the end of the first year contract and getting a new contract in place for the second year (*discussion held on 8/31 after a review of the 22/23 contract; Rochelle will send Directors Frische and Langstaff a draft contract for the second year grant with a July 1, 2023 starting date*). Approved unanimously on motion of Vice Chair McAlister and second by Director Giugni.

- c. Fairfield Annexations and Detachment from CFPD: Discussion held where it was agreed to support the move and lump sum, make whole payout though no vote or approval is required.
6. NEXT BOARD MEETING:
 - a. September 12, 2023, 6:00 pm, Station 31
7. ADJOURNMENT: Director Giugni moved to adjourn meeting, second by Director Langstaff and unanimously approved. Meeting adjourned around 7:15 pm.