



CORDELIA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MINUTES – SPECIAL BOARD MEETING

February 23, 2021 @ 7:00 pm

Meeting Held by GoToMeeting for Covid reasons

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1. **OPENING CEREMONIES:** 7:00pm; meeting called to order at 7:00pm
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call. **Directors Dittmer, Frische, Langstaff and Senior are present along with Chief Carpenter.

 2. **ADOPTION OF THE AGENDA:** Agenda adopted unanimously on motion of Director Frische, second by Director Senior.

 3. **PUBLIC FORUM:**

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff or a Director for recommendation and report at a subsequent meeting. This procedure is necessary in order to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

No public in attendance.

 4. **NEW BUSINESS:**
 - a. Discussion held around the purchase of Kensington Fire Protection District Type III apparatus through an auction process. We entered bid of \$75,500 in the auction and were notified that we made the high bid. Next highest bid was from San Andreas Fire Dept. for \$73,242. Chief Carpenter explained the benefits of the engine. Although it is 16 years old, it has less than 25,000 miles and is in excellent condition. It also comes with equipment. He felt that it was the perfect piece of equipment for the CFPD as it will go off road with high ground clearance and 4-wheel drive yet is small enough to fit up driveways in the District. It should provide years of service to the CFPD.

A side discussion was held on training and integrating equipment like this into it.
 - b. The Board chose the method of transferring \$75,500 from Reserve account to expedite the purchase process, allowing the District to reconcile all accounts at the end of the fiscal year. Board unanimously adopted this method on the motion of Director Frische and second of Director Langstaff.
 - c. The Board discussed modifying the budget and the appropriate \$75,500 transfer from District Reserve account to budget sub-object 4301 Equipment – Vehicles to pay for the apparatus. Discussion held about where the funds will come from to prepare this Type III for service (e.g. changing name and #'s on doors, installing radios, and misc. setup). It was felt this can come from maintenance accounts at the Chief's discretion. Board unanimously adopted this method on the motion of Director Frische and second of Director Senior.

 5. **ADJOURNMENT:** On motion of Director Frische and second of Director Senior, the meeting was adjourned unanimously at approximately 7:25pm.