



CORDELIA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING MINUTES

May 10, 2022 at 6:00 p.m.

Cordelia Fire Protection District

2155 Cordelia Road

Fairfield, CA 94534

1. OPENING CEREMONIES: 6:00 pm

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call – All Present except Director McAlister

2. ADOPTION OF THE AGENDA: On motion of Director Senior, with second from Director Langstaff, the agenda was unanimously approved.

3. APPROVAL OF MINUTES:

- a. Review and approval of Regular Meeting Minutes of April 2022. On motion of Director Langstaff, with second from Director Senior, the minutes were unanimously approved.

4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff, or a Director for recommendation and report at a subsequent meeting. This procedure is necessary to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

Public present. Nothing to Present.

5. CONSENT AGENDA:

- a. Review and ratification of District accounts payable transmittals for April 2022. On motion of Director Langstaff, with second from Director Senior, the Consent Agenda was unanimously approved.

6. BOARD COMMITTEE REPORTS:

- a. Special Tax – Vice Chairman Frische & Director Langstaff
 - i. Notice to set FY2022/23 rate. Proposed rate increase published in local newspaper for three consecutive weeks. No inquiries received.
- b. Budget – Vice Chairman Frische and Chairman Dittmer. Update provided.
- c. Policies & Admin. – Director Langstaff & Director McAlister. Nothing to Report
- d. Operations & Equipment – Chairman Dittmer & Director McAlister. Nothing To Report
- e. Facilities – Director Senior & Director McAlister. Nothing To Report

7. OLD BUSINESS:

- a. Green Valley Fire Safe Council Update. Rochelle Sherlock, President of the Green Valley Fire Safe Council provided status update.
- b. Fire District Reorganization Update. Chief Carpenter provided brief update.
- c. Fundraising Update. Nothing to Report

8. NEW BUSINESS:

- a. Vote to accept 5GA21121; Community Shaded Fuel Break and Defensible Space Collaborative Project. The Board unanimously approved Resolution No. 2022-05 (5GA21121) Community Shaded Fuel Break and Defensible Space Collaborative Project. 4 Ayes; 0 Nays; 1 Absent
- b. Discussion regarding the hearing process for homeowners prior to abatement action taken upon them by County Code Enforcement. Discussion commenced only informational at this time.

9. COMMUNICATIONS/CORRESPONDENCE: Chief Carpenter acknowledged and shared a Thank You Letter from Chief Chadwick of the City of Benicia Fire Department for CFPD's professional assistance and support fighting the Bayshore Incident Pier Fire. Chief Carpenter acknowledged a verbal Thank You from Solano Irrigation District for CFPD's support in managing potential flood conditions resulting from fractured SID infrastructure piping.

10. STAFF COMMENTS & REPORTS:

- Firefighters Association – Update provided. BBQ tentatively scheduled for end of June.
- Apparatus Update – Update provided.
- Call Response – Small Vegetation Fires are on the increase
- Staffing Update – Onboarding 8 new Resident Firefighters; 5 have departed for the start of their full time, professional careers.
- Monthly Training – Heavy training schedule daily. Appreciative to be able to train with Fairfield Fire – thank you.
- Cost Recovery

11. CHAIRMAN'S COMMENTS: Acknowledged and thank all for their continued service and support of the district.

12. BOARD MEMBER COMMENTS: Acknowledged and thank all for their continued service and support of the district.

13. ANNOUNCEMENTS: None

14. NEXT BOARD MEETING:

- a. June 14, 2022, 6:00 pm

15. ADJOURNMENT: On motion of Director Frische, with second from Director Langstaff, the meeting was adjourned at 1900 hours.

The Cordelia Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the Chief's office, (707) 864-0468, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

I hereby certify that this agenda in its entirety was posted on May 7, 2022 at the Cordelia Fire Protection District Administration office.

Jeff Dittmer, Board Chairman
Cordelia Fire Protection District