



CORDELIA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS REGULAR MEETING MINUTES

April 13, 2021 at 6:00 p.m.

Cordelia Fire Protection District

2155 Cordelia Road

Fairfield, CA. 94534

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1. OPENING CEREMONIES: 6:00 pm **Meeting called to order at 6:09 pm
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call **Director Frische was absent, all other members present

 2. ADOPTION OF THE AGENDA: ***On motion of McAlister and second by Langstaff, the agenda was approved unanimously.

 3. APPROVAL OF MINUTES:
 - a. Review and approval of Regular and Special Meeting Minutes of March 2021.
**These minutes are not available and will be brought to a future meeting.

 4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff, or a Director for recommendation and report at a subsequent meeting. This procedure is necessary to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

**There was no comment from the public.

 5. CONSENT AGENDA:
 - a. Review and possible ratification of District accounts payable transmittals for March 2021

**Approved unanimously on motion of Langstaff and second by Senior.

 6. BOARD COMMITTEE REPORTS:
 - a. Special Tax – Vice Chairman Frische & Director Langstaff
 - i. Special Tax/Developer Fee Appeal
**A resolution will be brought forward at a future meeting to increase the special tax for 21/22 by 1.8 percent.
 - b. Budget – Vice Chairman Frische and Chairman Dittmer **No report
 - c. Policies & Admin. – Director Langstaff & Director McAlister **The policy and admin committee will be taking up a draft policy for spending authority, specifically Fire Chief spending authority.
 - d. Operations & Equipment – Chairman Dittmer & Director McAlister **No report
 - e. Facilities – Director Senior & Director McAlister ***No Report

7. OLD BUSINESS: **Taken out of order due to CALFIRE Availability.

- a. Green Valley Fire Safe Council Update
 - i. Explore and discuss GVFSFC becoming an extension of CFPD as Exterior Hazard Control

*** This discussion tabled

- b. Discussion and possible action if CFPD should apply for the CalFire “California Climate Investments - Fire Prevention Program”. Grant application due May 19, 2021 for the fiscal year 2020-21/2021-22 funding opportunity.

****A lengthy discussion was held on the uncoming CALFIRE grant opportunity. A presentation was made by Rochelle Sherlock of the Green Valley Fire Safe Council and the local CALFIRE Battalion Chief, Chief Aaron Latta was present via telephone.

Ultimately, following a lengthy colloquy, the following motion was made; cooperate with the Green Valley Fire Safe Council in the California Department of Forestry and Fire Protection (CALFIRE) grant opportunity for Climate Investment- Fire Prevention Program where the Fire District would serve as the project applicant. This includes the adoption of a resolution of the same if required for the application.

*****Approved unanimously on motion of Langstaff and second by McAlister

- c. Vacaville Fire District Contract for Services Update
- d. Fire District Reorganization Update **Suisun Fire District expressing reservation about participation in the effort.
- e. Surplus Apparatus Update **The Fire Chief had a difficult time obtaining the pink slip but believes he has it all worked out now for a transfer and sale of the old engine.
- f. Bank of The West **A discussion was held but no final decision was made on the status of this account.

8. NEW BUSINESS:

- a. Discussion and possible action regarding CSDA and/or FDAC Membership
 - ** A trial membership of both will be made available to the District and the Board Members.
- b. Ethics Training
 - i. Cities, counties and special districts in California are required by law (AB 1234, Chapter 700, Stats. of 2005) to provide ethics training to their local officials. (The requirement applies to elected and appointed officials who receive either compensation for their public service or reimbursement for their expenses).
 - ii. <https://localethics.fppc.ca.gov/login.aspx>

****While this online training is available it is believed not to apply to this Board as no compensation is provided.

- c. Discussion and possible approval of Auto Aid Agreement with Benicia Fire

***This item was referred to County Counsel for review and will come back to the board at a future meeting.

- d. Battalion Chief Aaron Latta Update and Presentation
****This presentation was given as part of the agenda item above for the Green Valley Fire Safe Council and the upcoming grant opportunity.

9. COMMUNICATIONS/CORRESPONDENCE:

10. STAFF COMMENTS & REPORTS: ***The Fire Chief gave a lengthy verbal report on all of the subjects listed below:

- Firefighters Association
- Apparatus Update
- Call Response
- Staffing Update
- Monthly Training
- Cost Recovery

11. CHAIRMAN'S COMMENTS: **Comments made

12. BOARD MEMBER COMMENTS: **Comments made

13. ANNOUNCEMENTS: **May 1st begins wildfire preparedness week.

14. NEXT BOARD MEETING:

- a. May 11, 2021 6:00 pm

15. ADJOURNMENT: **On motion of Langstaff and second by Senior, meeting adjourned at 7:58 pm