



CORDELIA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
October 21, 2023 at 9:00 am - Station 29
Cordelia Fire Protection District
1624 Rockville Road
Fairfield, CA 94534

1. **OPENING CEREMONIES:**

- a. Call to Order: Meeting called to order at 9:00am
- b. Pledge of Allegiance
- c. Roll Call: Director Dittmer, Chairman Frische, Director Giugni, Director Langstaff and Vice Chairman McAlister in attendance

2. **ADOPTION OF THE AGENDA:** Approved unanimously by all in attendance on motion of Director Giugni and second by Director Langstaff

3. **APPROVAL OF MINUTES:**

- a. Review and approval of Meeting Minutes of October 11, 2023: Approved unanimously by all in attendance on motion of Director Giugni and second by Director McAlister.

4. **PUBLIC FORUM:**

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff, or a Director for recommendation and report at a subsequent meeting. This procedure is necessary to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

Update by Chief Robb Herrick about JEPa contract for ambulance services in Solano County except City of Vacaville.

5. **NEW BUSINESS:**

- a. Review and completion of FY 23-24 Signing Authorities for Solano Auditor Controller's Office:
 - i. Reviewed form. Approved unanimously by all in attendance on motion by Director McAlister and second by Director Giugni.
 - ii. Form signed by required Board members.
- b. Discussion of final comments, final review of contract, approval, and signing of the long-term contract with FFD to permit filing with LAFCO:
 - i. All comments made by Board Directors were presented to City Counsel.
 - ii. Discussion held of selected comments where additional feedback was needed.
 - iii. Approved unanimously by all in attendance on motion by Director McAlister and second by Director Giugni.

- c. Review and adoption of Resolution 2023-07 for CFPD FY 22-23 Annual Impact Fee Report: Decision was made to move review, discussion, and approval to 11/14/23 regular Board meeting.
 - d. Review and adoption of Resolution 2023-08 for CFPD Inflation Adjusted fire Impact Fees: Decision was made to move review, discussion, and approval to 11/14/23 regular Board meeting.
6. NEXT BOARD MEETING:
- a. November 14, 2023, 6:00 pm
7. ADJOURNMENT: On motion of Director Giugni and second by Director McAlister, passed unanimously to adjourn the meeting at 9:35 am.

Submitted By: Director Langstaff, Secretary