



CORDELIA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING MINUTES

July 12, 2022, at 6:00 p.m.

Cordelia Fire Protection District
2155 Cordelia Road
Fairfield, CA 94534

1. OPENING CEREMONIES: ***Meeting was called to order
 - a. Call to Order ***6:02 p.m.
 - b. Pledge of Allegiance ***Conducted
 - c. Roll Call: ***All Board Members present

2. ADOPTION OF THE AGENDA:

***Approved unanimously on motion of Director Langstaff and seconded by Director Frische.

3. APPROVAL OF MINUTES:
 - a. Review and approval of the Regular Meeting Minutes of June 14, and the Special Meeting Minutes of June 24.

*** A motion was made by Director Frische to approve the minutes of the June 14, 2022, regular meeting and June 24, 2022, special meeting. Motion was seconded by Director Langstaff.

4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff, or a Director for recommendation and report at a subsequent meeting. This procedure is necessary to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

***Resident Mr. Ford and daughter appeared to inform the board of their request for an investigation into an accident between the command vehicle and their personal vehicle. Director Dittmer responded that the Board will review details regarding the incident and respond to his request.

5. CONSENT AGENDA:
 - a. Review and ratification of District accounts payable transmittals for June 2022.

***Board reviewed and approved on motion of Director Senior, and second by Director Frische

6. BOARD COMMITTEE REPORTS:
 - a. Special Tax – Vice Chairman Frische & Director Langstaff
***None
 - b. Budget – Vice Chairman Frische and Chairman Dittmer
***Work in progress, nothing additional to report
 - c. Policies & Admin. – Director Langstaff & Director McAlister
***None
 - d. Operations & Equipment – Chairman Dittmer & Director McAlister
***None
 - e. Facilities – Director Senior & Director McAlister
***None

7. OLD BUSINESS:

- a. Green Valley Fire Safe Council Update
***None
- b. Fire District Reorganization Update
***Chief Carpenter attended Board of Supervisors Meeting and reported on plan to put an 8-cent tax measure on ballot in November. Chief relayed concerns that the resulting funding will not be sufficient for adequate staffing. Discussion ensued. Director McAlister expressed concern that the board has not been informed about the County Supervisors' plans.
- c. Update on potential Future Fire/EMS Service Delivery Options
***deferred to New Business
- d. Fundraising Update
***None
- e. Discussion and approval of Potentiate, LLC contract, Resolution #2022-12:
***Plan was just received for a contract with CFPD to oversee the grant for fuel break. Need time to review.
- f. Status update regarding the hearing process for homeowners prior to abatement action taken upon them by County Code Enforcement
***Director Langstaff reported that a tentative committee has been formed including Mark Giuni, Chief Carpenter, and Glen Langstaff. Committee is reviewing procedure for appeals and drafting plan to take to county council.
- g. Status update on Resolution 2022-07 authorizing purchase of machinery for the provision of the Cal Fire Shaded Fuel Break Project
*** Report just received. Board to review.
- h. Update on the Cal Fire Form -719 Hold Harmless Agreement
***Work in progress.
- i. Update on the 5 identified parcels not in our district
***Carl Hakenen is working on this. Two parcels near Benicia were identified as officially within CFPD, but under review for annexation by another agency as they are not currently being covered by CFPD. LAFCO initiated discussion regarding annexation.

8. NEW BUSINESS:

- a. Presentation and discussion with Fairfield Fire Chief Matt Luckenbach
***Fairfield Fire Chief Luckenbach presented Fairfield Fire Department's position regarding potential to enter into a contract to provide services for the Cordelia Fire Protection District. Chief Luckenbach relayed that there are recent fundamental changes that currently make a service contract between CFPD and FFD more feasible
 - 1) Didn't have redundancy in services until recently.
 - 2) Leadership change with fundamental difference in attitude regarding community support.FFD Secured services of a consultant to consider best method to deliver services. Contracting was determined to be the best option. Agreement must be mutual.
- b. Discussion of collaboration with Solano RCD on clearing of stream starting at Station 29 and utilizing their funding.
*** Minor item to be looked at, with funding from RCD. County to look at this with fire district.
- c. Discussion and possible action regarding contracting with consultants for the City of Fairfield contract for services scenario
***There are various options. Chairman Dittmer put item on hold until next Meeting. Needs to be thought out.
- d. Discussion regarding the Annual Fire Impact Fee Inflationary Adjustment for 2023
***Blair the consultant has submitted the information to Magen from the County about the Annual Fire Impact Fee Inflationary Adjustment, figures are the same for the fire districts.

9. COMMUNICATIONS/CORRESPONDENCE:

***None

10. STAFF COMMENTS & REPORTS:

- Firefighters Association
***Chief Carpenter informed that one of his firefighters got injured at the Nelson Fire, he is doing good.
- Apparatus Update
***No changes
- Call Response
- Staffing Update
***Chief Carpenter advised that some of the firefighters have left to other jobs
- Monthly Training
- Cost Recovery

11. CHAIRMAN'S COMMENTS:

***Comments made

12. BOARD MEMBER COMMENTS:

***Comments made

13. ANNOUNCEMENTS:

***None

14. NEXT BOARD MEETING:

- a. August 9, 2022, 6:00 pm

15. ADJOURNMENT:

***On motion of Director McAlister and seconded by Director Frische, the meeting was adjourned at 7:18 p.m.